

## WYOMING DISTRICT OFFICE

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## What Do Your **Invoices**Have in Common With Your **Email**?

*If you do both on your computer, you may want to think more about computer security.* Payroll, proprietary information, client or employee data – information is **essential** to a business's success. A computer failure or other system breach could cost a business anything from its reputation to its competitive advantage.

- A bookkeeper, described as "a family man and a good Christian", stole \$73,000 from his employer. The theft, legal fees, and recovery fees paid to new accountants almost destroyed the 40-person firm.
- A Trojan horse, unknowingly activated by the company's owner, devastated a small consulting firm.
- A grandmother embezzled \$500,000 from her employer, a small electrical equipment supplier.

The small business owner who **recognizes the threat** of computer crime *AND* who takes steps to deter inappropriate activities is **less likely to become a victim**.

The National Institute of Standards and Technology (NIST) Computer Security Division has developed, in partnership with the Federal Bureau of Investigation and the Small Business Administration, to conduct a workshop to **help the small business owner** increase information system security Learn how to define information security (IS) for your organization.

- Hear examples of common types of threats and understand how to determine the extent to which your organization should proactively address threats.
- Learn common Best Practices and procedures to operate more securely.
- Hear a basic explanation of current technologies used in reducing IS vulnerabilities and learn of resources freely available to your organization.

This course is **free** and scheduled for **TWO** separate dates and locations:

June 28, 2006 8am-Noon Laramie County Community College 1400 E College Dr, Room CCI 129 Cheyenne, Wyoming 82007 June 29, 2006 8am-Noon Casper College College Center, Rm 217 (Building behind Roberts Commons) Casper, Wyoming

For additional information contact Debra Farris at 307-261-6510 and visit: http://csrc.nist.gov/securebiz/
For more information about SBA's programs for small businesses, call 307-261-6500 or TDY 307-261-6527 or visit the SBA's extensive Web site at www.sba.gov/wy.